

21st December 2022

## AGENDA

Dear Councillor,

You are summoned to a meeting of the:

**Parks and Estate Committee**  
**on Monday 9<sup>th</sup> January 2023 at 7.00pm,**  
**to be held at the**  
**Civic Centre, Sambourne Road, Warminster, BA12 8LB**

### Membership:

<b>Cllr Allensby (West) Chairman</b>	<b>Cllr Macdonald (East)</b>
<b>Cllr Brett (East)</b>	<b>Cllr Macfarlane (West)</b>
<b>Cllr Fraser (West)</b>	<b>Cllr Parks (North) Vice Chairman</b>
<b>Cllr Fryer (Broadway)</b>	<b>Mr Peter Hewitt (Advisor)</b>

Copied to all other members for information.

Members of the public are welcome to attend meetings of the council and committees, unless excluded due to the confidential nature of the business.

If you wish to contribute during public participation, please contact [admin@warminster-tc.gov.uk](mailto:admin@warminster-tc.gov.uk) prior to the meeting to enable this to be facilitated. If you do not wish to attend in person, the chairman may read out your contribution.

Yours sincerely



**Tom Dommett (CiLCA)**  
**Town Clerk and Responsible Financial Officer**

1. **Apologies for absence**  
**To receive and accept** apologies, including reason for absence, from those unable to attend.
2. **Declarations of Interest**  
**To receive** any declarations of interest under Warminster Town Council's (WTC) Code of Conduct issued in accordance with the Localism Act 2011
3. **Minutes**  
**3.1 To approve and sign** as a correct record, the minutes of the Parks and Estates Committee meeting held on Monday 24<sup>th</sup> October 2022; and Standing Order 12.1 provides that they may therefore be taken as read.  
**3.2 To note** any matters arising from the minutes of the Parks and Estates Committee meeting held on Monday 24<sup>th</sup> October 2022.
4. **Chairman's Announcements**  
**To note** any announcements made by the chairman.  
  
***Standing Orders will be suspended to allow for public participation.***
5. **Public Participation**  
**To enable** members of the public to address the committee with a written submission, an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The chairperson will read any statements submitted in advance.  
  
***Standing Orders will be reinstated following public participation.***
6. **Reports from Unitary Authority Members**  
**To note** reports provided which are relevant to this committee.
7. **Parks and Estate Manager's report**  
**Report** attached for members information. **(See attached)**  
**For Noting.**
8. **Accounts**  
**Members to note** the accounts for the Parks and Estates Committee up to 31<sup>st</sup> October 2022. **(See attached)**
9. **Boreham Road Trees**  
Cllr Parks asked for Warminster Town Council to consider planting eight replacement trees along Boreham Road as part of the Queens Green Canopy at a cost of £3,800 plus VAT. See the attached report for decision.  
**(See attached)**

**Members to resolve**

**10. Splashpad**

The Splashpad Working Group recommended the addition of six play panels to be installed along the fence by the splashpad that would add significant play value and improve its visual appearance, with the additional installation of a coping stone to be put on the retaining wall to help preserve the wall. Funding to come from the general reserves.

Members resolved to refer these decisions back to the Parks and Estate Committee (FC/22/087)

**Members to resolve that:**

**i) Six play panels should be installed along the fence by the splashpad. 6 panels of 1200 mm x 800mm (4 ft by 2ft 8 inches) could be installed along the fence at a cost of under £6,000.**

**These are robust and difficult to vandalise. (See attached)**

**ii) A coping stone should be put on the small blue retaining wall to help preserve the wall. (See attached)**

**11. Model Boat Club Requests**

Warminster Model Boat Club currently has seven allocated parking spaces on club sailing days. They have written to request three more additional spaces at the water's edge for their less mobile members who cannot unload without assistance. **(Letter attached)**

**Members are asked to resolve whether to support the request from the Warminster Model Boat Club.**

**12. Communications**

**Members to** decide on items requiring a press release and to confirm a spokesperson if required.

**The date of the next Parks and Estate Committee will be Monday 13<sup>th</sup> March 2023 at 7.00pm.**

Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.

## **Parks and Estate Manager's Report:**

**Parks and Estates Committee 9<sup>th</sup> January 2023**

### **Lake Pleasure Grounds**

- 1     **Lake:** Topping up with soil around the lake will commence towards the end of winter. A few wildfowl have been found dead on the lake. These have been reported to Defra as possible Avian Flu.
- 2     **Pavilion Café:** Is open for trade weekends only.
- 3     **Play area:** Weekly inspections continue to be carried out.
- 4     **Skatepark:** Is open and being well used when the weather allows.
- 5     **Lake Pleasure Grounds public conveniences:** All toilets are currently closed – see Boat House
- 6     **Splash Pad:** The splash pad is closed.
- 7     **Elizabeth Collyns Garden:** Open and being well used.
- 8     **Flower Beds:** Bedding has now been removed
- 9     **Boats on the lake:** Closed for winter.
- 10    **MUGA area:** see tennis courts.
- 11    **Boat House:** A pipe burst upstairs due to the cold weather. This led to the toilets being closed for a short time.
- 12    **Putting green:** Is closed for the winter.
- 13    **Tennis Courts:** Progress continues to be made with the LTA with the hope of refurbishment completed by early spring 2023.
- 14    **Tree works:** The authorised tree works in Smallbrook Meadows has been completed.
- 15    **Scout hut:** Nothing to report.

### **Outside Services**

- 16    **Play Areas:** Weekly inspections continue. Annual Rospa inspections due in March.
- 17    **Public Toilets: Central Car Park public conveniences:** All toilets are open. The vandalised gents door has been replaced.
- 18    **War Memorial:** Nothing to report.
- 19    **Closed churchyards:** Nothing to report.
- 20    **Hanging baskets and Tubs:** The order for next year has been submitted.
- 21    **Sweeper (Basil Brushes):** After a very long leaf fall season. The sweeper has now got on top of his round and normal sweeping has resumed. Officers are speaking with a local landowner to look at the possibility of having a secure, compliant waste tip site.
- 22    **Street Furniture:** The town centre bins have now been refurbished. Staff are now looking at bins further afield and will bring a proposal to committee once this has been completed.

**Stuart Legg**

**19.12.2022**

## Detailed Income &amp; Expenditure by Budget Heading 31/10/2022

Month No: 7

## Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>208 Town Park Splashpad</b>								
4012 Water Rates	0	5,093	0	(5,093)		(5,093)	0.0%	
4020 Consumables & Other Expenses	0	1,261	0	(1,261)		(1,261)	0.0%	
4022 Postage & Telephone	0	10	0	(10)		(10)	0.0%	
4037 Maintenance Contracts	0	188	0	(188)		(188)	0.0%	
4040 Equipment/Furniture	0	203	0	(203)		(203)	0.0%	
Town Park Splashpad :- Indirect Expenditure	<b>0</b>	<b>6,756</b>	<b>0</b>	<b>(6,756)</b>	<b>0</b>	<b>(6,756)</b>		<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(6,756)</b>	<b>0</b>	<b>6,756</b>				
<b>209 Outside Services</b>								
4001 Salaries	10,331	92,473	197,500	105,027		105,027	46.8%	
4007 Uniform	0	874	1,500	626		626	58.3%	
4008 Training	0	215	3,500	3,285		3,285	6.1%	
4020 Consumables & Other Expenses	323	1,630	1,800	170		170	90.6%	
4022 Postage & Telephone	104	757	2,400	1,643		1,643	31.6%	
4024 Photocopier Charges	0	0	300	300		300	0.0%	
4025 IT (Website & Email)	97	699	800	101		101	87.4%	
4028 Insurance	0	508	550	42		42	92.4%	
4035 Refuse Collection\Bin Emptying	331	2,771	7,000	4,229		4,229	39.6%	
4036 Repairs and Renewals	100	436	5,000	4,564		4,564	8.7%	
4040 Equipment/Furniture	642	2,576	10,000	7,424		7,424	25.8%	
4042 Vehicle Costs	1,318	12,424	27,000	14,576		14,576	46.0%	
4044 Tree Works	0	380	4,000	3,620		3,620	9.5%	
Outside Services :- Indirect Expenditure	<b>13,246</b>	<b>115,745</b>	<b>261,350</b>	<b>145,605</b>	<b>0</b>	<b>145,605</b>	<b>44.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(13,246)</b>	<b>(115,745)</b>	<b>(261,350)</b>	<b>(145,605)</b>				
<b>210 Town Park</b>								
1006 Rent - 23 Weymouth St	330	2,310	3,960	1,650			58.3%	
1020 Town Park Events Income	0	2,874	3,000	126			95.8%	
1550 Boats Income	0	5,452	4,500	(952)			121.2%	
Town Park :- Income	<b>330</b>	<b>10,636</b>	<b>11,460</b>	<b>824</b>			<b>92.8%</b>	<b>0</b>
4001 Salaries	0	12,832	13,200	368		368	97.2%	
4012 Water Rates	984	4,653	14,000	9,347		9,347	33.2%	
4014 Electricity and Gas	720	1,482	0	(1,482)		(1,482)	0.0%	
4020 Consumables & Other Expenses	260	1,525	5,000	3,475		3,475	30.5%	
4028 Insurance	0	1,294	1,400	106		106	92.4%	
4036 Repairs and Renewals	0	11,338	10,000	(1,338)		(1,338)	113.4%	
4037 Maintenance Contracts	688	931	2,000	1,069		1,069	46.5%	

## Detailed Income &amp; Expenditure by Budget Heading 31/10/2022

Month No: 7

## Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4040 Equipment/Furniture	223	1,029	5,000	3,971		3,971	20.6%	
4041 Equipment Hire	0	450	0	(450)		(450)	0.0%	
4085 Town Park Events	740	4,844	13,000	8,156		8,156	37.3%	
5315 Tfr from Capital Projects	0	(7,582)	0	7,582		7,582	0.0%	
5329 Tfr from Open Spaces	0	(6,529)	0	6,529		6,529	0.0%	
Town Park :- Indirect Expenditure	<b>3,615</b>	<b>26,267</b>	<b>63,600</b>	<b>37,333</b>	<b>0</b>	<b>37,333</b>	<b>41.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(3,285)</b>	<b>(15,631)</b>	<b>(52,140)</b>	<b>(36,509)</b>				
<u>211 Open Spaces</u>								
4018 Rent	0	573	0	(573)		(573)	0.0%	
4038 Grounds Maintenance	0	402	0	(402)		(402)	0.0%	
4040 Equipment/Furniture	161	473	0	(473)		(473)	0.0%	
4045 Flood Wardens	0	104	200	96		96	52.2%	
5329 Tfr from Open Spaces	(161)	(486)	0	486		486	0.0%	
Open Spaces :- Indirect Expenditure	<b>0</b>	<b>1,066</b>	<b>200</b>	<b>(866)</b>	<b>0</b>	<b>(866)</b>	<b>533.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(1,066)</b>	<b>(200)</b>	<b>866</b>				
<u>212 Cemetery and Churchyard</u>								
1212 Burial Fees	0	451	500	49			90.2%	
Cemetery and Churchyard :- Income	<b>0</b>	<b>451</b>	<b>500</b>	<b>49</b>			<b>90.2%</b>	<b>0</b>
4011 Rates	27	178	250	72		72	71.4%	
4028 Insurance	0	1,017	1,100	84		84	92.4%	
4212 War Memorial	0	5,416	0	(5,416)		(5,416)	0.0%	
5329 Tfr from Open Spaces	0	(1,016)	0	1,016		1,016	0.0%	
Cemetery and Churchyard :- Indirect Expenditure	<b>27</b>	<b>5,595</b>	<b>1,350</b>	<b>(4,245)</b>	<b>0</b>	<b>(4,245)</b>	<b>414.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(27)</b>	<b>(5,144)</b>	<b>(850)</b>	<b>4,294</b>				
<u>214 Public Conveniences (TP &amp; CCP)</u>								
1901 Insurance Claims	0	3,730	0	(3,730)			0.0%	
Public Conveniences (TP & CCP) :- Income	<b>0</b>	<b>3,730</b>	<b>0</b>	<b>(3,730)</b>				<b>0</b>
4001 Salaries	268	1,919	0	(1,919)		(1,919)	0.0%	
4012 Water Rates	0	607	2,500	1,893		1,893	24.3%	
4014 Electricity and Gas	1,129	2,428	3,000	572		572	80.9%	
4016 Cleaning	0	444	0	(444)		(444)	0.0%	
4020 Consumables & Other Expenses	544	1,133	2,000	867		867	56.7%	
4028 Insurance	0	185	200	15		15	92.4%	
4036 Repairs and Renewals	1,288	2,119	3,000	881		881	70.6%	
Public Conveniences (TP & CCP) :- Indirect Expenditure	<b>3,229</b>	<b>8,834</b>	<b>10,700</b>	<b>1,866</b>	<b>0</b>	<b>1,866</b>	<b>82.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(3,229)</b>	<b>(5,104)</b>	<b>(10,700)</b>	<b>(5,596)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/10/2022

Month No: 7

## Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>215 Street Furniture</b>								
4028 Insurance	0	370	400	30		30	92.4%	
4803 Baskets & Tubs	0	3,116	3,500	384		384	89.0%	
Street Furniture :- Indirect Expenditure	<b>0</b>	<b>3,486</b>	<b>3,900</b>	<b>414</b>	<b>0</b>	<b>414</b>	<b>89.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(3,486)</b>	<b>(3,900)</b>	<b>(414)</b>				
<b>216 Pavillion Cafe</b>								
1600 Pavillion Cafe Sales	3,051	96,044	50,000	(46,044)			192.1%	
Pavillion Cafe :- Income	<b>3,051</b>	<b>96,044</b>	<b>50,000</b>	<b>(46,044)</b>			<b>192.1%</b>	<b>0</b>
3540 Pavillion Purchases	1,820	32,909	25,000	(7,909)		(7,909)	131.6%	
Pavillion Cafe :- Direct Expenditure	<b>1,820</b>	<b>32,909</b>	<b>25,000</b>	<b>(7,909)</b>	<b>0</b>	<b>(7,909)</b>	<b>131.6%</b>	<b>0</b>
4001 Salaries	4,851	28,571	37,300	8,729		8,729	76.6%	
4007 Uniform	0	0	150	150		150	0.0%	
4008 Training	0	0	250	250		250	0.0%	
4010 Health & Safety	0	0	100	100		100	0.0%	
4011 Rates	266	1,864	3,050	1,186		1,186	61.1%	
4014 Electricity and Gas	0	0	2,500	2,500		2,500	0.0%	
4020 Consumables & Other Expenses	432	2,954	3,000	47		47	98.5%	
4022 Postage & Telephone	25	176	400	224		224	44.0%	
4023 Printing & Stationery	0	28	200	172		172	14.2%	
4025 IT (Website & Email)	0	56	200	144		144	28.1%	
4035 Refuse Collection\Bin Emptying	0	813	0	(813)		(813)	0.0%	
4036 Repairs and Renewals	0	2,059	2,000	(59)		(59)	102.9%	
4037 Maintenance Contracts	0	188	500	312		312	37.7%	
4040 Equipment/Furniture	18	146	500	354		354	29.2%	
4055 Stocktaking Fees	60	60	240	180		180	25.0%	
4059 Other Professional Fees	167	167	0	(167)		(167)	0.0%	
4061 Streamline Charges	57	1,193	1,400	207		207	85.2%	
Pavillion Cafe :- Indirect Expenditure	<b>5,877</b>	<b>38,274</b>	<b>51,790</b>	<b>13,516</b>	<b>0</b>	<b>13,516</b>	<b>73.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,646)</b>	<b>24,861</b>	<b>(26,790)</b>	<b>(51,651)</b>				
<b>217 Play Areas</b>								
4010 Health & Safety	0	0	1,000	1,000		1,000	0.0%	
4016 Cleaning	0	0	1,000	1,000		1,000	0.0%	
4020 Consumables & Other Expenses	0	298	500	202		202	59.6%	
4036 Repairs and Renewals	1,551	4,301	10,000	5,699		5,699	43.0%	
4040 Equipment/Furniture	0	25	1,000	975		975	2.5%	
Play Areas :- Indirect Expenditure	<b>1,551</b>	<b>4,624</b>	<b>13,500</b>	<b>8,876</b>	<b>0</b>	<b>8,876</b>	<b>34.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(1,551)</b>	<b>(4,624)</b>	<b>(13,500)</b>	<b>(8,876)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/10/2022

Month No: 7

## Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>219 Sweeper</b>								
4001 Salaries	3,220	20,637	0	(20,637)		(20,637)	0.0%	
4036 Repairs and Renewals	(35)	986	2,000	1,014		1,014	49.3%	
4090 Sweeper Leasing	2,056	14,394	24,675	10,281		10,281	58.3%	
4091 Sweeper Consumables	0	1,243	1,200	(43)		(43)	103.6%	
4092 Sweeper Fuel	919	4,597	9,000	4,403		4,403	51.1%	
4093 Sweeper Waste Disposal	1,664	6,269	25,000	18,731		18,731	25.1%	
Sweeper :- Indirect Expenditure	<b>7,825</b>	<b>48,127</b>	<b>61,875</b>	<b>13,748</b>	<b>0</b>	<b>13,748</b>	<b>77.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(7,825)</b>	<b>(48,127)</b>	<b>(61,875)</b>	<b>(13,748)</b>				
<b>220 Depot</b>								
4011 Rates	358	2,501	7,500	4,999		4,999	33.4%	
4014 Electricity and Gas	257	385	750	365		365	51.3%	
4018 Rent	0	11,665	16,000	4,335		4,335	72.9%	
4025 IT (Website & Email)	56	342	0	(342)		(342)	0.0%	
4036 Repairs and Renewals	0	3,253	1,000	(2,253)		(2,253)	325.3%	
4037 Maintenance Contracts	43	831	200	(631)		(631)	415.4%	
4040 Equipment/Furniture	0	95	0	(95)		(95)	0.0%	
4059 Other Professional Fees	167	167	0	(167)		(167)	0.0%	
Depot :- Indirect Expenditure	<b>880</b>	<b>19,240</b>	<b>25,450</b>	<b>6,210</b>	<b>0</b>	<b>6,210</b>	<b>75.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(880)</b>	<b>(19,240)</b>	<b>(25,450)</b>	<b>(6,210)</b>				
<b>299 Services to be devolved</b>								
4000 UNALLOCATED GLOBAL BUDGET	0	0	345,000	345,000		345,000	0.0%	
5316 Tfr frm Services to be Devolve	0	0	(175,000)	(175,000)		(175,000)	0.0%	
Services to be devolved :- Indirect Expenditure	<b>0</b>	<b>0</b>	<b>170,000</b>	<b>170,000</b>	<b>0</b>	<b>170,000</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(170,000)</b>	<b>(170,000)</b>				
Open Spaces & Services :- Income	<b>3,381</b>	<b>110,861</b>	<b>61,960</b>	<b>(48,901)</b>			<b>178.9%</b>	
Expenditure	<b>38,069</b>	<b>310,923</b>	<b>688,715</b>	<b>377,792</b>	<b>0</b>	<b>377,792</b>	<b>45.1%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>(34,688)</b>	<b>(200,062)</b>						

**Civic Centre**

<b>301 Civic Centre</b>								
1001 Letting Income	4,178	25,303	40,000	14,697			63.3%	
1002 Events Income	0	164	500	336			32.9%	
1003 Equipment Hire	13	103	0	(103)			0.0%	



## Detailed Balance Sheet - Excluding Stock Movement

Month 7 Date 31/10/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	Freehold Land & Buildings	1,528,041	370,303	1,157,738
11	Leasehold Land & Buildings	4,835	968	3,867
21	Vehicles & Equipment	453,420	364,473	88,947
41	Infrastructure Assets	388,554	185,641	202,913
61	Community Assets	103,808	0	103,808
91	Capital Work In Progress	368,287	0	368,287
	<b>Total Fixed Assets</b>	<b>2,846,945</b>	<b>921,385</b>	<b>1,925,560</b>
	<u>Current Assets</u>			
101	Debtors - Civic Centre	8,797		
102	Debtors - Town Council	58,265		
105	VAT Control A/c	147		
120	Stock - Bar	270		
121	Stock - Pavilion Cafe	1,896		
200	Current/Instant Access Account	246,075		
215	CCLA - Deposit Fund	1,913,916		
220	Petty Cash Account	137		
221	Float - Civic Centre	700		
222	Float - Pavillion Cafe	425		
	<b>Total Current Assets</b>		<b>2,230,628</b>	
	<u>Current Liabilities</u>			
501	Trade Creditors	17,063		
510	Accruals	14,359		
515	PAYE/NIC Due	8,113		
516	Superannuation	8,536		
520	Net Pay Control	(866)		
565	Deposits - Bookings	244		
590	Retentions	8,958		
	<b>Total Current Liabilities</b>		<b>56,407</b>	
	<b>Net Current Assets</b>			<b>2,174,221</b>
	<b>Total Assets less Current Liabilities</b>			<b>4,099,781</b>
	<u>Long Term Liabilities</u>			
391	Deferred Grants - Applied	580,934		
392	Deferred Grants - Released	(106,507)		
401	PWLB Loan	272,295		
	<b>Total Long Term Liabilities</b>		<b>746,722</b>	
	<b>Total Assets less Total Liabilities</b>			<b>3,353,059</b>
	<u>Represented by :-</u>			
300	Current Year Fund	735,162		
310	General Reserves	314,740		
315	EMR Capital Projects	242,511		
316	EMR Services to be Devolved	514,770		
319	EMR Elections	25,000		
323	EMR Tennis Courts	10,000		

## Detailed Balance Sheet - Excluding Stock Movement

Month 7 Date 31/10/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
325	EMR CCTV	12,529
326	EMR Climate Change	10,000
329	EMR Open Spaces	7,831
330	EMR Catenary Cables	3,168
331	EMR Depot	25,000
332	EMR Sweeper	3,000
333	EMR Cycle Path	20,000
336	EMR Training	2,062
338	EMR Play Areas	50,057
343	EMR Town Crier	2,261
346	EMR Website	863
350	EMR s106 Rugby Club	50,796
353	EMR CIL 19-20	3,153
354	EMR CIL 20-21	1,755
355	EMR S106 Grant	814
356	EMR CIL 21-22	60,827
357	EMR CIL 22-23	77,922
360	Capital Financing Account	1,178,838
<b>Total Equity</b>		<b>3,353,059</b>

Parks and Estate Committee meeting 9<sup>th</sup> January 2023

### Tree Planting Boreham Road

#### Recommendation

That the committee accept the proposal to plant 8 trees along the Boreham Road.

#### Background

Historically trees were planted in an avenue along Boreham Road. Over the years these have died and been removed. Some have been replaced with the last replacements planted over 10 years ago. Councillor Parks proposes that the council replace the missing trees as part of the Queens Green Canopy.



#### Findings

The Parks and Estate Manager and Councillor Parks visited the site and identified eight locations where trees were formally planted, and new trees could be planted. (See plan) The suggested replacement trees will be low growing trees such as ornamental cherry and crab apple.





As working on the highway is specialist work officers have obtained a cost from a specialist contractor to carry out all associated work. Officers approached two companies. One quote was received. The quote received for this is £475 +VAT per tree. Giving a total of £3,800 + VAT

## Financial and Resource Implications

The cost of £3,800 could be paid from reserves

## Legal Implications and Legislative Powers

The Council has the power to provide this service under the General Power of Competence and has spoken with the highways authority to gain their authorisation.

### Environmental Implications.

This planting will have a positive impact on the environment.

## Risk Assessment

A risk assessment will be carried out before any work is carried out.

## Crime and Disorder

Officers are not aware of any issues the council should consider under the Crime and Disorder Act.



# Product Information

## FIARLOCK-B - Airlock Play Panel

**BS EN 1176** - Designed to British & European Standards

### MATERIALS

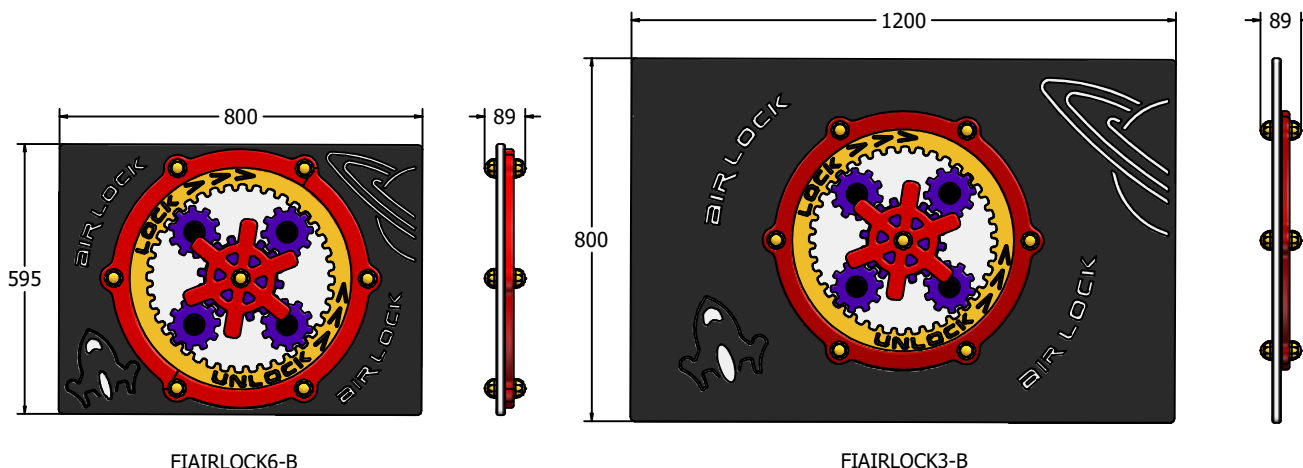
**Panel** - Two Colour High Density Polyethylene (HDPE)

### SUPPLY METHOD

**Panel** - Pre-assembled singular panel



### DIMENSIONS



### TECHNICAL

**Age Range:** 2+ Years  
**Largest Part:** FIAIRLOCK6-B - 595 x 800 x 89mm  
**Total Weight:** FIAIRLOCK6-B - 10kg  
**Surfacing:** N/A

**Age Range:** 2+ Years  
**Largest Part:** FIAIRLOCK3-B - 800 x 1200 x 89mm  
**Total Weight:** FIAIRLOCK3-B - 19kg  
**Surfacing:** N/A

**IMPORTANT:** you must specify the colour option you require at the time of order if it is different from the colour listed/shown above, requirements are subject to availability at the time of order

# Product Information

## FICANU - Can You Find The Times? Play Panel

BS EN 1176 - Designed to British & European Standards

### MATERIALS

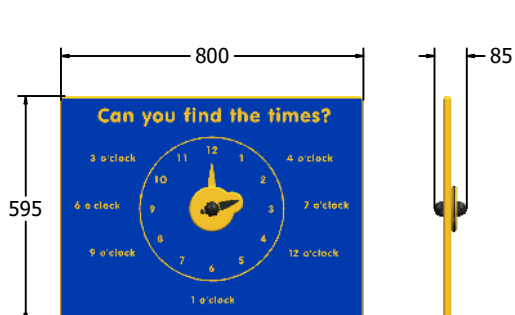
**Panels** - High Density Polyethylene (HDPE)

### SUPPLY METHOD

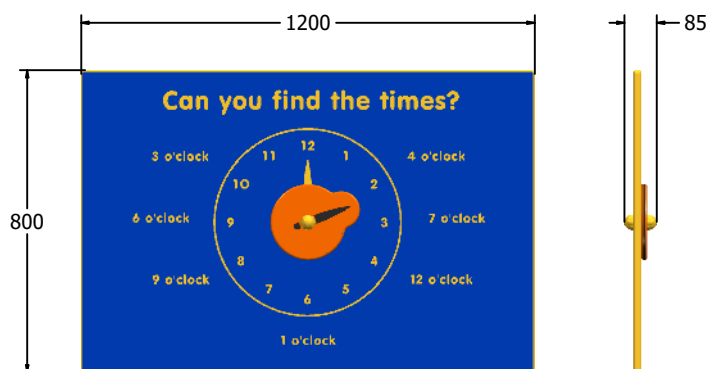
**Panel** - Pre-assembled singular panel



### DIMENSIONS



FICANU6-B



FICANU3-B

### TECHNICAL

**Age Range:** 2+ Years  
**Largest Part:** FICANU6 - 595 x 800 x 85mm  
**Total Weight:** FICANU6 - 9kg  
**Surfacing:** N/A

**Age Range:** 2+ Years  
**Largest Part:** FICANU3 - 800 x 1200 x 85mm  
**Total Weight:** FICANU3 - 18kg  
**Surfacing:** N/A

IMPORTANT: you must specify the colour option you require at the time of order if it is different from the colour listed/shown above, requirements are subject to availability at the time of order

# Product Information

## FIEXPLORER - Solar Explorer Play Panel

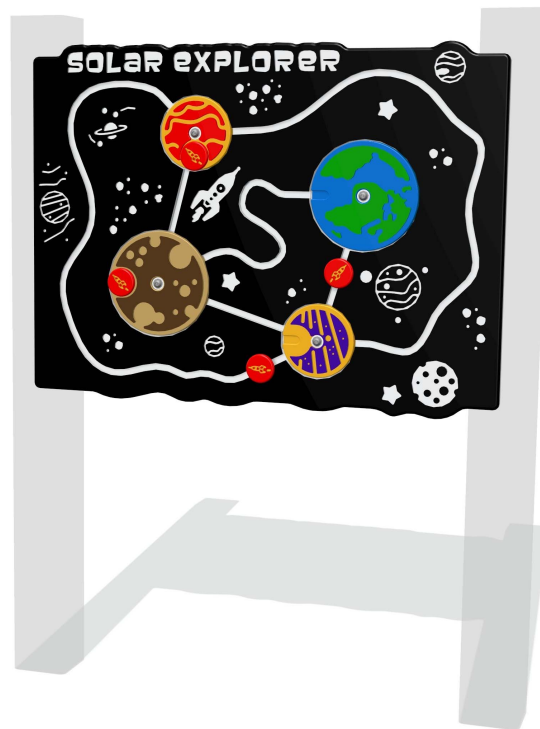
**BS EN 1176** - Designed to British & European Standards

### MATERIALS

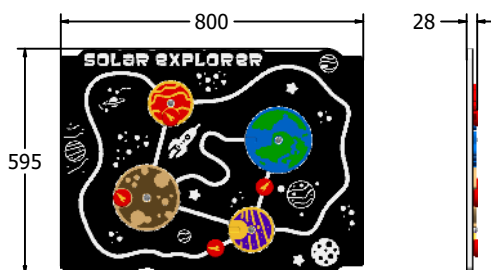
**Panel** - Two Colour High Density Polyethylene (HDPE)

### SUPPLY METHOD

**Panel** - Pre-assembled singular panel



## DIMENSIONS



FIEXPLORER6



FIEXPLORER3

## TECHNICAL

**Age Range:** 2+ Years  
**Largest Part:** FIEXPLORER6 - 595 x 800 x 28mm  
**Total Weight:** FIEXPLORER6 - 8.5kg  
**Surfacing:** N/A

**Age Range:** 2+ Years  
**Largest Part:** FIEXPLORER3 - 800 x 1200 x 28mm  
**Total Weight:** FIEXPLORER3 - 17kg  
**Surfacing:** N/A

**IMPORTANT:** you must specify the colour option you require at the time of order if it is different from the colour listed/shown above, requirements are subject to availability at the time of order

# Product Information

## FIFORMULA - Formula Racing Play Panel

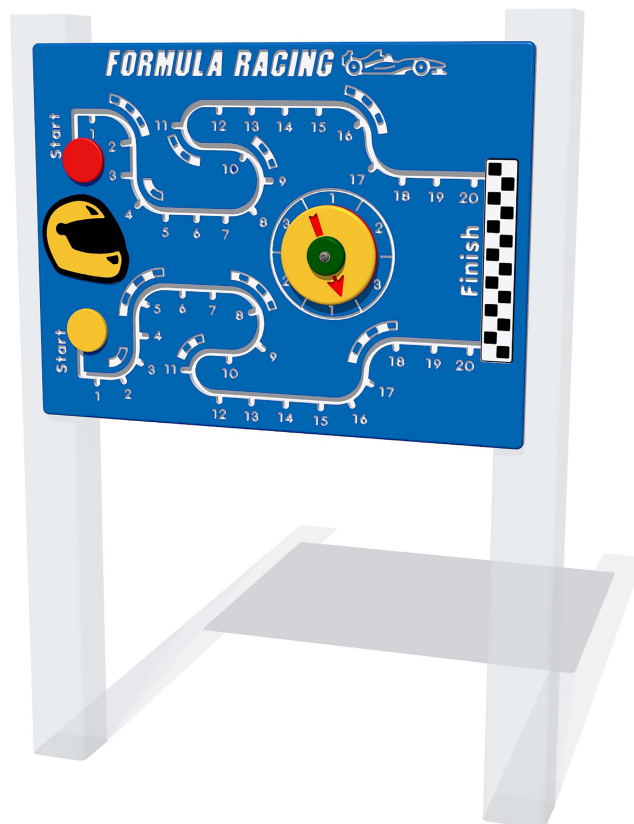
BS EN 1176 - Designed to British & European Standards

### MATERIALS

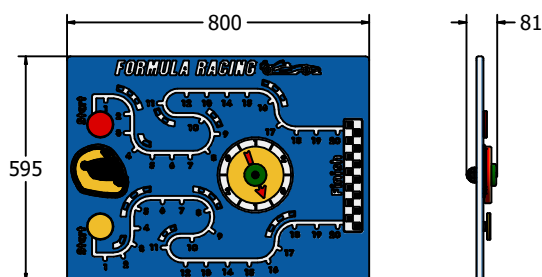
Panel - Two Colour High Density Polyethylene (HDPE)

### SUPPLY METHOD

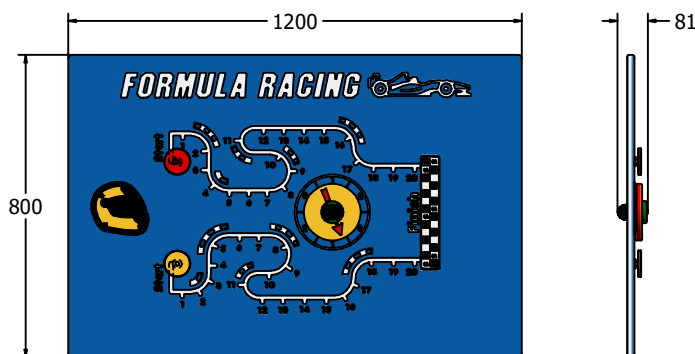
Panel - Pre-assembled singular panel



### DIMENSIONS



FIFORMULA6



FIFORMULA3

### TECHNICAL

Age Range: 2+ Years  
Largest Part: FIFORMULA6 - 595 x 800 x 80mm  
Total Weight: FIFORMULA6 - 9kg  
Surfacing: N/A

Age Range: 2+ Years  
Largest Part: FIFORMULA3 - 800 x 1200 x 80mm  
Total Weight: FIFORMULA3 - 17.5kg  
Surfacing: N/A

IMPORTANT: you must specify the colour option you require at the time of order if it is different from the colour listed/shown above, requirements are subject to availability at the time of order



# Product Information

## FIROW3 - Giant 4-In-A-Row Play Panel

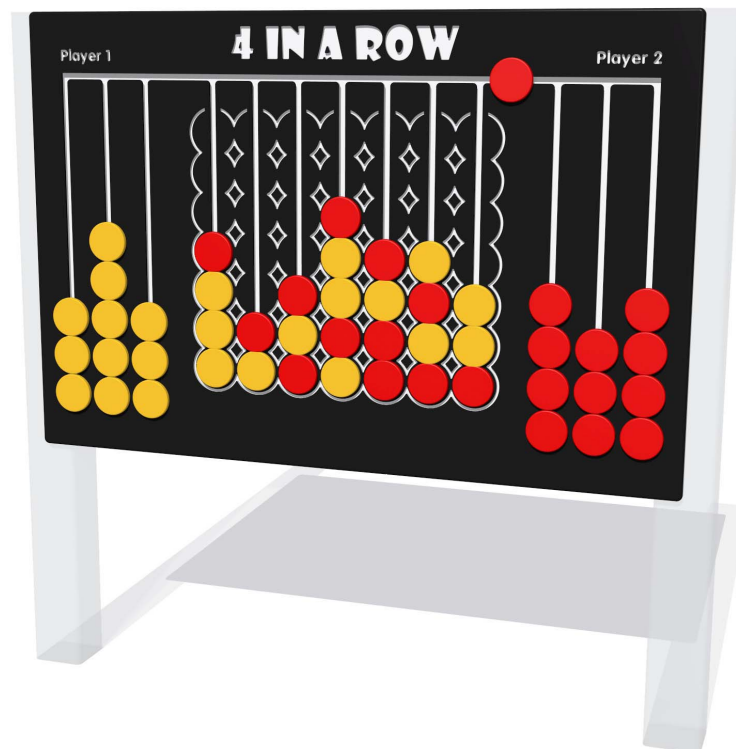
**BS EN 1176** - Designed to British & European Standards

### MATERIALS

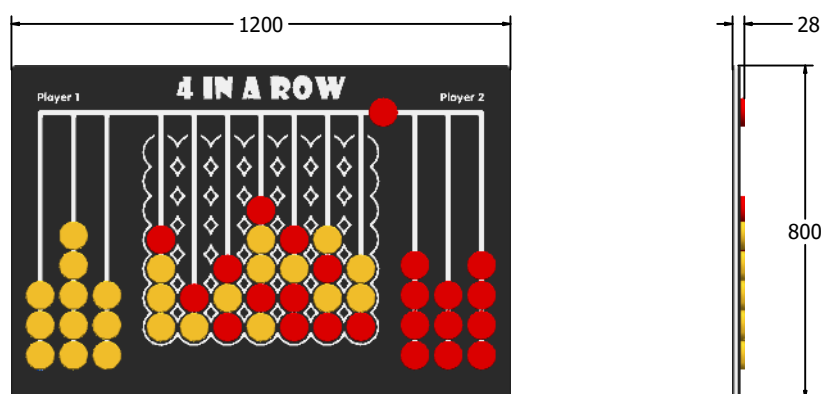
**Panel** - Two Colour High Density Polyethylene (HDPE)

### SUPPLY METHOD

**Panel** - Pre-assembled singular panel



### DIMENSIONS



### TECHNICAL

**Age Range:** 2+ Years  
**Largest Part:** FIROW3 - 595 x 800 x 28mm  
**Total Weight:** FIROW3 - 17.3kg  
**Surfacing:** N/A

**IMPORTANT:** you must specify the colour option you require at the time of order if it is different from the colour listed/shown above, requirements are subject to availability at the time of order

# Product Information

## FIRPS - Rock, Paper, Scissors Play Panel

**BS EN 1176** - Designed to British & European Standards

### MATERIALS

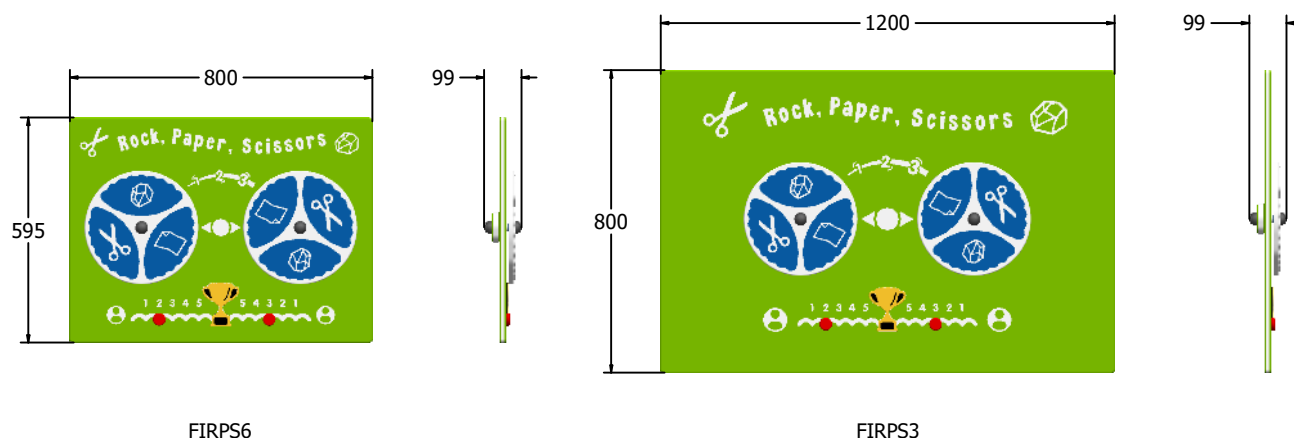
**Panel** - Two Colour High Density Polyethylene (HDPE)

### SUPPLY METHOD

**Panel** - Pre-assembled singular panel



### DIMENSIONS



FIRPS6

FIRPS3

### TECHNICAL

**Age Range:** 2+ Years  
**Largest Part:** FIRPS6 - 595 x 800 x 99mm  
**Total Weight:** FIRPS6 - 11.5kg  
**Surfacing:** N/A

**Age Range:** 2+ Years  
**Largest Part:** FIRPS3 - 800 x 1200 x 99mm  
**Total Weight:** FIRPS3 - 20.5kg  
**Surfacing:** N/A

**IMPORTANT:** you must specify the colour option you require at the time of order if it is different from the colour listed/shown above, requirements are subject to availability at the time of order



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<https://thesplash.uk/>

Tom Domett CiLCA  
Town Clerk and Responsible Financial Officer  
Warminster Town Council  
Warminster Civic Centre  
Sambourne Road  
Warminster  
BA12 8LB

13<sup>th</sup> September 2022

Dear Tom,

Thankyou for contacting us regarding the additional play panels at Lake Pleasure Grounds, Warminster. Please find below the list of panels chosen and the quote to supply and install the panels onto the existing fencing.

Product	Qty	Panel Size
Can You Find the Times? Play Panel	1	1200 x 800mm
Airlock Play Panel	1	1200 x 800mm
Rock, Paper, Scissors Play Panel	1	1200 x 800mm
Solar Explorer Play Panel	1	1200 x 800mm
Giant 4-In-A-Row	1	1200 x 800mm
Formula Racing Play Panel	1	1200 x 800mm
Panel Fixings	6	N/A

- Supply and install play panels to the existing mesh fencing.

**The price for the above works: £5,710.74 + VAT**

Quote Valid for 30days

## Works to be carried out to dwarf wall surrounding splashpad

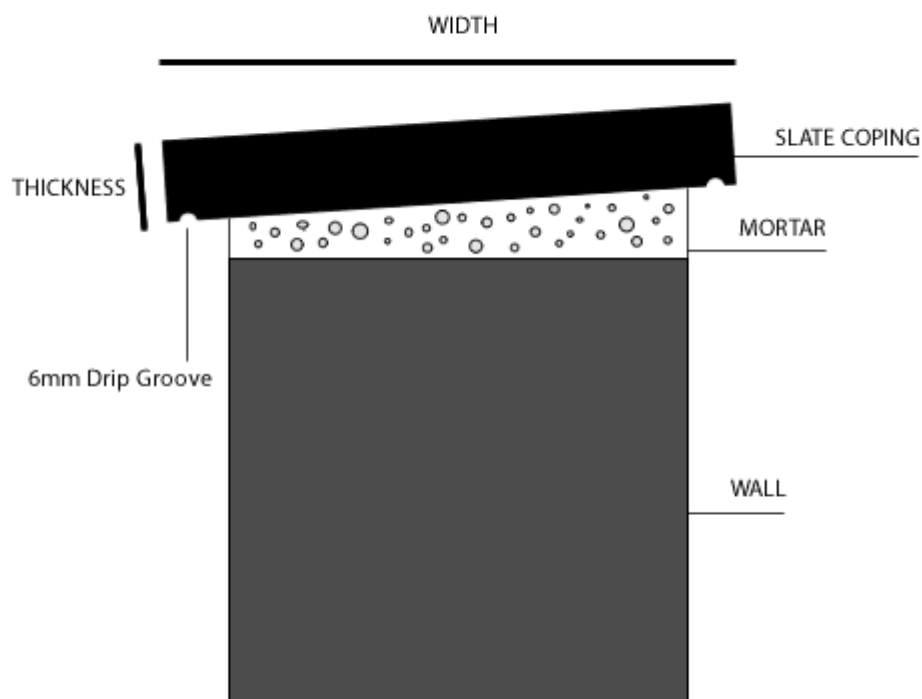
During the construction of the new splash pad the dwarf retaining wall around the edge of the splash pad was patched and repainted as time did not allow for a full renovation of the wall.

Within weeks of the opening of the splash pad the paint had begun to peel.

Officers have been seeking quotes for the wall to have the existing render removed, new render applied and painted with a coping stone installed on top.

Reasons for installing coping:

- Protects the wall by sealing off the top surface of the wall
- Protects the wall by shedding water away from the face of the wall
- protects the wall from frost damage





## **WARMINSTER MODEL BOAT CLUB**

14/07/2020 .

Dear Town Council ,

Please find the written request to have three more car parking spaces at the water's edge on our Club sailing days.

The extra spaces are for the less mobile, most with disabled badges that cannot unload and move their vehicles without assistance from family or ourselves.

These members as a rule arrive late and have to leave early so very rarely stay the whole sailing period.

All other members will still abide by the Seven spaces we are allotted at the moment. Unless you want to give us more.?

We have approximately six members that fall into this category at the moment but will never all be there at the same time.

All our members have a car pass that we issue and we are happy to give our less mobile members a slightly different pass.

We could supply names if really necessary.

With good parking positions we feel there is plenty of room to accommodate the extra as it is only limited times this will happen.

Kind Regards .    John Kitley    Club Secretary